

Holbrook Board of Selectmen
Minutes of the Regular Session of
Wednesday, January 25, 2017

Present: Kevin J. Sheehan, Vice-Chairman
Daniel F. Moriarty, III, Clerk
Daniel R. Lee, Associate

Absent: Matthew V. Moore, Chairman
Richard B. McGaughey, Associate

In attendance: Timothy J. Gordon, Town Administrator
Marjorie E. Godfrey, Assistant Town Administrator
Paul Digirolamo, Town Treasurer/Collector
Luke McFadden, Fire Chief
William Smith, Chief of Police
Stephan Hooke, Communications Director
Cynthia Brennan, Interim COA Coordinator

The meeting was called to order at 7:00 p.m. by Acting Chairman Sheehan, in the Selectman Noel C. King Meeting Room, Holbrook Town Hall, Floor 3R, 50 North Franklin Street, Holbrook, MA 02343, and began with the Pledge of Allegiance.

A moment of silence was observed in memory of Mr. Thomas Moore, the father of Chairman Matthew Moore, and Mr. Lawrence McGaughey, the brother of Selectman Richard McGaughey.

Town Administrator Gordon reported that:

- The Mass. Municipal Association's Annual Conference was attended by Fire Chief McFadden, Police Chief Smith, Communications Director Hooke, Selectman Lee, and Mr. Gordon
- A second meeting has been held with Atty. Mark Bobrowski to discuss the town-wide rezoning
- The Capital Improvement Planning Committee has begun meeting to discuss FY18
- Mr. Gordon will be at MCPPO training at the Inspector General's office next week
- The Invitation for Bids for janitorial services on four Town buildings has gone out

Ms. Yessica Tintaya, 394 South Street, explained a CITIZEN CONCERN she has related to a problem getting a building permit for work at her home due to items stored in her yard. Mr. Gordon explained that Inspectional Services is writing a letter to say what needs to be done in order to issue the permit. Ms. Tintaya was asked to come back on February 8th.

Carla Provost of THE VERY BIG COOKIES COMPANY was present to advocate for businesses to be allowed to hang banners outside their businesses in order to make it easier to be seen and for people to be able to locate them. She displayed samples of what she would like to use for signage. Mr. Gordon said there is currently a sign by-law in place under the Zoning By-Laws that regulates signs.

Ms. Mary Clougher and members of the South School Civics Club were present. Ms. Clougher explained that 62 children went to the State House on Pearl Harbor Day, and took part in testifying in favor of passing a bill they filed and lobbied for in order to designate September 21st as a Day of Peace in the Commonwealth of Massachusetts in memory of those who have been lost to violence. She thanked our Legislators and Lt. Governor Polito for their assistance, and thanked Governor Baker for

signing the bill. A similar bill will now be filed by Senator Murphy in Connecticut in response to the Sandy Hook tragedy.

An application for a ONE DAY SPECIAL LICENSE was reviewed.

MOTION: By Mr. Moriarty, second by Mr. Lee, that the Board of Selectmen grant a Special Alcohol License to Kara Duffy, representing St. Joseph School, effective from 9:00 am on Friday, February 3, 2017 until 5:00 pm on Monday, February 6, 2017, in order to allow for the proper delivery, storage and disposal of all alcoholic beverages, with the serving of alcohol to be limited to the hours of 6:00 pm to midnight only, on Saturday, February 4, 2017, for a Parent Night Out with DJ, to be held in the School Gym at 143 South Franklin Street

VOTE: 3:0

Mr. George Woodbury addressed the Board relative to the Town acquiring the STREET LIGHTS (MGL C164 §34A) from National Grid, changing over to LED LIGHTS, and maintaining the lights going forward. The Town has 956 lights, which would be purchased as is. LED lights use 37% of the energy, and come with a 10-year warranty. Mr. Woodbury advised that the Town could use an outside contractor to maintain the lights, and the possibility of paying for the lights out of the money appropriated for streetlights under the Public Works budget could be considered. Mr. Woodbury has contracts with and purchases the lights for multiple communities in large quantities, and could include Holbrook. The return on investment is estimated at 2.5 years. Generally, the first step in the process is for Mr. Woodbury to submit a formal report laying out all of the details.

Mr. Gordon advised that a letter of support was issued in November to support a medical marijuana dispensary for MASSMEDICUM. The Host Community Agreement requires a vote of the Board. This is the same agreement reviewed in November.

MOTION: By Mr. Lee, second by Mr. Moriarty, that the Board of Selectmen enter into a Host Community Agreement, dated January 25, 2017, between the Town of Holbrook and Massmedicum Corp. for a Registered Marijuana Dispensary to be located at 1 Mear Road, Holbrook

VOTE: 3:0

HEARING – Consider Amendments to the SALARY ADMINISTRATION PLAN BY-LAW (SEC. 10)

Present: Cynthia Brennan, Interim COA Coordinator, Laurice Hedges, Animal Control Officer, James Taggart, COA Van Driver

MOTION: By Mr. Sheehan, second by Mr. Moriarty, to open the hearing on Amendments to the Salary Administration Plan

VOTE: 3:0

Ms. Hedges reviewed the salary survey information she compiled and presented to the Board. Ms. Brennan discussed the need for the COA to be open more hours, and the need for a part-time employee to be there when the Coordinator cannot be. She will do a salary survey for the position of Coordinator,

and said that the van driver hours also need to be increased. The Board indicated that with two members unavailable this evening, they would prefer to continue the hearing to another meeting.

MOTION: By Mr. Sheehan, second by Mr. Moriarty, to continue the Salary Administration hearing to another meeting

VOTE: 3:0

A resignation letter was received from Mr. Richard Reuss from the position of EMERGENCY MANAGEMENT DIRECTOR. The Board members discussed what a tremendous job he has done on behalf of the Town of Holbrook, and how dedicated he was in the volunteer position. Mr. Reuss suggested in his letter that Mr. Gene Santorelli could be appointed to fill in until a permanent replacement is found.

MOTION: By Mr. Sheehan, second by Mr. Moriarty, that the Board of Selectmen appoint Mr. Gene Santorelli as the Acting Director of Emergency Management, and that the position be advertised

VOTE: 3:0

It was discussed that at the last annual town meeting, the members voted to place a question on the annual town election ballot so the town could consider changing the TREASURER/COLLECTOR'S POSITION from elected to appointed.

MOTION: By Mr. Sheehan, second by Mr. Moriarty, that the Board of Selectmen submit the following question to the Town Clerk for placement on the Annual Town Election Ballot of April 4, 2017, in accordance with the vote taken under Article 13 of the Annual Town Meeting held on May 11, 2016:

“Shall the town vote to have its elected Treasurer/Collector become an appointed Treasurer/Collector of the town?”

Yes _____
No _____”

VOTE: 3:0

Chief McFadden explained that the AMBULANCE ABATEMENTS before the Board are routine abatements and adjustments.

MOTION: By Mr. Moriarty, second by Mr. Lee, that the Board of Selectmen grant the ambulance abatements for the quarter including October 1, 2016 through December 31, 2016, totaling \$209,806.77, as recommended by Chief McFadden

VOTE: 3:0

Chief Smith recommended that the Board add Abington Sunoco (James D. Stone, Owner) to the Police tow list. They have a secured storage lot in Holbrook behind Roycroft's.

MOTION: By Mr. Sheehan, second by Mr. Moriarty, that the Board of Selectmen add Abington Sunoco (James D. Stone, Owner), 907 Bedford Street, Abington, to the Town of Holbrook's Police Tow list, contingent on maintaining a suitable storage lot within the Town of Holbrook, as recommended by Chief Smith

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VOTE: 3:0

The Town By-Laws require that the Board set the date in January for the upcoming ANNUAL TOWN MEETING.

MOTION: By Mr. Moriarty, second by Mr. Lee, that the Board of Selectmen vote to schedule the Annual Town Meeting on Wednesday, May 10, 2017, at 7:15 pm, in the Gymnasium at Holbrook Junior-Senior High School, 245 South Franklin Street

VOTE: 3:0

MOTION: By Mr. Moriarty, second by Mr. Lee, that the Board of Selectmen vote to open the warrant for the Annual Town Meeting at 8:00 am on Thursday, January 26, 2017, and close it at 12:00 pm on Friday, April 7, 2017

VOTE: 3:0

Department Updates:

Treasurer/Collector Digirolamo – Taxes for the 3rd quarter of FY17 are due February 1st. Motor vehicle taxes are going out. He will provide a tax title update at the first meeting each month.

Director Hooke – Dispatch for Canton and the Next Generation 9-1-1 are moving ahead. More people will be hired, and training will begin on Canton's policies and procedures. Canton should be ready to start about June 1st.

Chief Smith – The Police will be conducting a Senior Citizen Police Academy one night a week for seven weeks during March and April. The seniors will be told what goes on in Holbrook and how to protect themselves. 32 people could attend the first session, in the Training Room at the Public Safety Building.

Chief McFadden – Adjustments have been made to the King Road traffic signal. The Fire Department has been to the new 84 Lumber Co. on High Street, and they should be open soon. He thanked Rick Reuss for his work, noting that he was a pleasure to work with and will be sorely missed.

Resident Susan Wright reminded the Board that there is a forum on the legalization of marijuana on Friday. Mr. Lee indicated he will be attending.

MOTION: At 8:20 pm, by Mr. Sheehan, second by Mr. Moriarty, to adjourn the meeting

VOTE: 3:0

Daniel F. Moriarty, III, Clerk

Documents:

Ambulance Bill Abatements, Special Alcohol License application, request to appoint Abington Sunoco, ACO salary survey, resignation of Richard Reuss, Host Community Agreement with Massmedicum Corp.